

HOUSE RULES IN ACCORDANCE WITH SECTION 27 WIENER VERANSTALTUNGSGESETZ (VIENNA EVENTS ACT) 2020, PROVINCIAL LEGAL GAZETTE NO. 53/2020

SCOPE OF APPLICATION

These house rules apply to all persons on the premises of Wiener Kongresszentrum Hofburg Betriebsges.m.b.h - HOFBURG Vienna (hereinafter "HV"). They set out the rights and obligations of participating persons (visitors, event organisers and their employees or persons and companies commissioned by them, employees of the operator for the purpose of performing their professional duties, as well as all other persons granted special authorisation to remain on the premises by the operator). The house rules are clearly posted at all entrances and access points. Event participants must comply with the house rules as approved and published, otherwise they will not be permitted to remain in the event venue.

PLACE OF APPLICATION

These house rules apply to the HV. As an event venue, the HV comprises all buildings, rooms and facilities used in the course of an event.

ACCESS CONTROL AND CONDUCT

All visitors to the HOFBURG Vienna must behave in such a way that they do not endanger, harm, hinder or impair others. Entering the premises in paper costumes, with balloons or other objects that could endanger the safety of visitors or cause damage to the premises is prohibited.

If required, event participants are obliged to show their ID to the security personnel/supervisors/stewards appointed by the organiser upon entry to the venue. The security personnel/supervisors/stewards employed by the organiser or the HV are entitled at any time to check items of clothing, bags and containers carried by participants before they enter the event venue to search for prohibited or dangerous objects. Security personnel/supervisors/stewards/the organiser are/is entitled to refuse entry to the event venue to persons who are deemed to pose a safety risk (e.g. due to excessive alcohol consumption, prohibited substances or the carrying of prohibited or dangerous objects). The same applies to persons who refuse to comply with a request to search their clothing, bags or containers or any other objects that they bring into the venue, or refuse to show their ID if requested to do so. In individual cases, security personnel/supervisors/stewards/the organiser are/is also entitled to carry out such checks on participants who are already inside the venue.

In the event of infringements of these house rules, the organiser/security personnel/supervisors/stewards/officers of the Vienna Provincial Police Directorate (subject to the provisions of section 27[6] Vienna Event Act) are entitled to ask the individual(s) concerned to leave the venue.

All visitors must leave the venue as quickly as possible once an event has finished on a given day.

PROTECTION OF MINORS

The Wiener Jugendschutzgesetz (Vienna Youth Protection Act) as amended applies in all parts of the venue.

PROHIBITED ITEMS

It is prohibited to bring objects and substances of any kind that could pose a threat to the safety interests specified under section 18(1) Vienna Events Act 2020 (in particular, risk to human life and health, risk to operational safety).

Prohibited items include:

- .. Weapons of any kind (a weapon is defined as any particularly dangerous object capable of causing physical injury or death). This does not apply to members of the Austrian police service and Austrian armed forces, as well as bodyguards granted authorisation by the HV;
- .. Objects that can be used as weapons or projectiles;
- .. Aerosol cans or pressurised containers containing highly flammable or harmful gases, except commercially available lighters;
- .. Toxic, corrosive or colouring substances or objects;
- .. Glass containers, bottles, cans, plastic canisters, rigid packaging or other objects made of glass or any other breakable, easily splintered or especially hard materials;
- .. Pyrotechnic objects and sets, such as fireworks, smoke bombs, flares, etc.;
- .. Using open flames, lighting candles, sparklers and bringing in objects made of breakable, easily splintered or especially hard materials. Candles are permitted, provided that they are displayed for decorative purposes and are protected against ignition.
- .. Mechanically or electrically operated noise generating devices (e.g. megaphones);
- .. Laser pointers, whistles, gas or air horns;
- .. Pepper spray and tear gas;
- .. Large or bulky objects such as ladders, stools, (folding) chairs, boxes;
- .. Bicycles, skateboards, snakeboards, inline skates, scooters, kickboards, Segways and the like;
- .. Racist, xenophobic, National Socialist, sexist or political propaganda material.

In case of doubt, responsibility for determining whether objects are prohibited or permitted in the meaning of these house rules rests with security personnel/supervisors/stewards/the organiser as well as representatives of the City of Vienna and the Vienna Provincial Police Directorate. Persons carrying prohibited items as defined in these house rules will be denied access to the venue. If persons are found with prohibited items in the event venue, the organiser/security personnel/supervisor/stewards are entitled to eject the persons concerned from the venue.

CARRYING ANIMALS/PARKING OF PERSONAL MOBILITY DEVICES

It is not permitted to bring animals onto the HV premises, with the exception of police or military dogs, as well as guide dogs and service dogs for persons with disabilities. Owners of guide dogs and service dogs must present a disability ID or pass and proof of the dog's training on entering the premises. Guide dogs and service dogs must be kept on a leash and wear a muzzle.

The parking of bicycles, electric scooters, Segways or similar personal mobility devices inside the event venue or the fastening of such devices to superstructures, fences, barriers, etc. represents a safety risk and is prohibited/is only permitted in designated areas. In the event of an infringement, personal mobility devices may be removed by security personnel/supervisors/stewards/the organiser and stored by the organiser at the expense of the individual(s) responsible.

CONDUCT DURING EVENTS

All visitors must behave in such a way that does not cause damage to structures, facilities, equipment or objects. It is prohibited to change or rearrange any existing furnishings, e.g. chairs, tables, decorations, works of art, etc. and in particular any safety equipment, or to tamper with technical equipment.

USE OF THE FACILITIES IN THE VENUE

Overcoats, umbrellas and other bulky items not used for attending the event such as suitcases and large bags belonging to participants must be deposited at the cloakroom or placed in the areas reserved for them.

Walking sticks and other mobility aids (e.g. walking frames, wheelchairs) may only be brought into the venue by persons with restricted mobility if they constitute an essential support. Wheelchair users (and any accompanying persons) must use the spaces reserved for wheelchairs and must be informed of designated escape routes before the event commences.

Prams/strollers must be placed in the areas reserved for them and may not be brought into other parts of HV premises. In the event of loss of or damage to deposited items, any liability on the part of the operator of the HV is excluded.

Smoking and vaping of tobacco and other products is strictly prohibited in all parts of the venue, including rooms and marquees accessible to visitors. Cigarettes and electronic cigarettes (e-cigarettes) may only be disposed of in the ashtrays provided for this purpose in the outdoor area. Waste, packaging materials and empty containers must only be disposed of in the waste containers provided at the event venue. Regulations for the protection of non-smokers as amended apply at all times.

BEHAVIOUR IN AN EMERGENCY

In the event of an emergency (fire, accident, etc.), security personnel/supervisors/stewards/the organiser and/or emergency services (Fire 122, Police 133, Ambulance 144) must be notified immediately: Remain calm and consider your own safety.

DRIVING RESTRICTIONS

As a rule, two- and four-wheel motorised vehicles may not be driven inside the event venue. Vehicular access to the venue is only permitted with the express permission of the organiser or the HV. In all cases, extreme caution must be exercised and a maximum speed of 7 km/h observed.

AUHTORITY TO ISSUE ORDERS/INSTRUCTIONS

Participants are obliged to immediately and unconditionally comply with any orders/instructions issued by the police, fire department and other emergency services, the HV, security personnel/supervisors/stewards personnel and representatives of the City of Vienna, as well as the organiser itself (e.g. announcements made over the public address system or using megaphones). Failure to do so may result in the person(s) concerned being ejected from the venue.

LEGAL CONSEQUENCES OF INFRINGEMENTS

In accordance with section 27(5) Vienna Events Act 2020, Provincial Legal Gazette. No. 53/2020, persons who do not comply with these approved and published house rules are not permitted to remain at the venue. Any violation of these house rules may result in ejection from the HV. Under section 27(6) Vienna Events Act 2020, Provincial Legal Gazette. No. 53/2020, failure to comply with an instruction/order issued by the Vienna Provincial Police Directorate constitutes an administrative offence. Conduct that contravenes administrative or criminal law will be reported to the relevant authorities without exception.

APPROVAL

These house rules (german version) were approved by official notice of Municipal Department 36-V dated 25.01.2024. Number MA 36-837321-2023-6.